



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

6 March 2025


**DIVISION MEMORANDUM**

No. 129 s. 2025

**SUBMISSION OF THE PROFESSIONAL DEVELOPMENT PROGRAMS DESIGNS  
AND PACKAGES**

To: Assistant Schools Division Superintendent  
Chiefs, CID, and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/ Coordinators  
Elementary and Secondary Schools Heads  
All Others Concerned

1. Relative to the conducted **Division Rollout on the Development and Quality Assurance of Professional Development Programs** on January 27-31, 2025 and on February 3-7, 2025, this Schools Division is reminding all Sub-Offices to submit the refined copy of their crafted Professional Development Designs and packages on or before March 14, 2025. Likewise, the training proponents in the SDO are requested to submit their PD Program Designs and packages as soon as possible.
2. The said call for submission aims to ensure enough time for NEAP Certification and PRC Accreditation.
3. Please be guided accordingly.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent

ECS/Submission of the Professional Development Program Designs and Packages/R2-141286 03/6/2025